FORMAL NOTICE OF THE ANNUAL MEETING OF THE MEMBERSHIP OF
NOTTINGHAM FOREST CIVIC ASSOCIATION, INC.

DATE: May 17, 2021

TIME: 6:45 P.M. – Sign In
7:00 P.M. – Meeting Begins

PLACE: Nottingham Forest Club
325 Kickerillo Drive, Houston, TX 77079

AGENDA

This is a notice to all property owners of the Nottingham Forest Civic Association, Inc. to inform each member of the Annual Meeting to review and discuss the following topics and conduct business:

1. Call to Order
2. Establish Quorum
3. Introduction of Board of Trustees and Crest Management
4. Approval of 2020 Annual Meeting Minutes
5. Constable Report
6. Memorial Super Neighborhood Report
7. Financial Update
8. Annual Election of Trustees
9. Homeowner Forum
10. Election results
11. Adjournment

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In accordance with the By-Laws of Nottingham Forest Civic Association, Inc., nominations are being accepted for trustee positions to be elected at the meeting. **A sample ballot has been included in this mailing with the current candidates. Additional nominations must be received at least five (5) days prior to the meeting.** Currently there are five (5) candidates on the ballot**. All nominations must be received by 5:00pm on May 12, 2021 in order for the candidate's name(s) to be placed on the meeting ballot.** If you are unable to attend the meeting, you have the option of sending your proxy with a neighbor or you can mail, fax or e-mail it so it is **received on or by noon on May 17, 2021** to:

NOTTINGHAM FOREST CIVIC ASSOCIATION
P.O. Box 219320
HOUSTON, TEXAS 77218-9320
281-579-7062 FAX
shannon@crest-management.com
    OR
DROP OFF SIGNED PROXY AT 14322 HEATHERFIELD DRIVE
(Nottingham Forest)

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IN ORDER TO CONDUCT OFFICIAL BUSINESS AND HOLD THE ELECTION, A QUORUM OF 10% OF THE MEMBERS MUST BE PRESENT, *IN PERSON OR BY PROXY*.

PROXY

for the

ANNUAL MEETING OF THE MEMBERS

of

NOTTINGHAM FOREST CIVIC ASSOCIATION, INC.

We the undersigned, being all of the owners of the property described below or acting in accordance with the wishes of all of the owners of said property, do hereby appoint _____ _____ *(if no individual is designated, then the current* **President** *of the Association)* as my/our proxy, with full power to vote on my behalf as if I/we were present and voting on all matters properly brought before the members of the Nottingham Forest Civic Association, Inc. (the "Association") at the Annual Meeting of the Members to be held on May 17, 2021, and any continuation or adjournments thereof, and to represent, vote and otherwise act for me/us in the same manner and with the same effect as if I/we were personally present.

I/We authorize my proxy holder to substitute any other person to act under this proxy, to revoke any substitution, and to file this proxy and any substitution or revocation with the Association. The proxy is revocable at any time before it is exercised, and the undersigned reserves the right to attend the meeting and vote in person.

_____
Property Address in Nottingham Forest

Signature _____

Date:_____   Print Name_____

Signature _____

Date _____   Print Name_____

This signed proxy must be returned on or by noon on May 17, 2021 to the office of Crest Management, P.O. Box 219320, Houston, TX 77218-9320 *or* by fax to 281-579-7062 *or* by e-mail to shannon@crest-management.com *or* drop off at 14322 Heatherfield Drive in Nottingham Forest.

BOARD OF TRUSTEES BALLOT

for the

2021 ANNUAL MEETING OF THE MEMBERS

of

NOTTINGHAM FOREST CIVIC ASSOCIATION, INC.

I hereby vote for the following members of the Nottingham Forest Civic Association to be elected to the Board of Trustees:

You may vote for up to FIVE (5) candidates. Please mark your candidates by placing an "x" in the line next to the candidate's name:

John Askounis _____   _____

Chris Canon _____   _____

Don Paullo _____   _____

Jeff Trahan _____   _____

Nathan Vajdos _____   _____

Soleil Watt _____   _____

Please complete the information below for your vote to be official:

Name:_____

Address:_____

Signature: _____

Date: _____

PLEASE NOTE THIS IS A SAMPLE BALLOT, PLEASE DO NOT USE THIS BALLOT TO VOTE AND DO NOT RETURN IT TO US. **You will either vote in person using the ballot handed out at the meeting or designate an individual to vote on your behalf using the enclosed proxy.**